



**Minutes of  
Airport Authority Meeting**  
08 June, 2020  
6:00PM

**Attendees:**

Dr. Randall Peters(C)  
Cmr. Bart Miller  
Mr. Steven Wages

Mr. Brett Lavender (VC)  
Mr. Dennis Noll  
Cmr. Truman Tinsley

Cmr. David Brock (Sec / Tres)  
Cmr. James Dutton

**Also in Attendance:**

Ms. Stephanie Windham (Authority Legal Counsel)  
Mr. William Wilson (County Manager)  
Mr. Bob Stapleton (NGSA Project Manager)

Mr. Kenny Smith (City Manager)  
Mr. Kristopher Erwin (Croy Engineering)  
Mr. Robert Mohl (Airport Director)

- I. Call to Order:** At 6:00 PM, with a quorum present, the Chairman, called the meeting to order.
- II. Adopt Minutes:** Cmr. Truman Tinsley motioned to accept the minutes of the Authority meeting held on the 11 May, 2020. Cmr. Bart Miller seconded. The minutes were approved (8-0).
- III. Audience Comments:** None
- IV. Report of Committees:**
- |   |  |
|---|--|
| <b>a. Budget &amp; Finance</b> – No Report At This Time | <b>e. Legal &amp; Insurance</b> – No Report At This Time     |
| <b>b. Personnel</b> – No Report At This Time            | <b>f. Property &amp; Assets</b> – No Report At This Time     |
| <b>c. Marketing</b> – No Report At This Time            | <b>g. Tenant Issues</b> – No Report At This Time             |
| <b>d. Executive</b> – No Report At This Time            | <b>h. Policies &amp; Procedures</b> – No Report At This Time |
- V. Old Business:**
- a. Project Manager, Construction NGSA, Update – Bob Stapleton:**
1. Mr. Kris Erwin updated the Authority providing overview of the re-route of GA. Power / GA. Transmission lines, ALP update as well as on the status of open task orders and other documents awaiting GDOT approval.
  2. Mr. Stapleton reviewed the “Project Tracker” for the month ending 31 May 20 (see attached).
  3. Mr. Stapleton provided a summary on expenditures (see attached) for the month of May 2020 and requested approval for payment. Mr. Brett Lavender motioned to approve the expenditures as presented. Mr. Steven Wages seconded. The motion was approved (8-0).
  4. New Authority Website Update: PM & AD reported on conversations with Designs Created Int., and synopsized the agreed upon process by which the site will be maintained.
- Items 5 & 6, Approval of Contracts with Georgia Power & Georgia Transmission Task Order 11, were tabled until a future date.
- b. Airport Director, Current Airport Issues, 6A2: – Robert Mohl**
1. FY 21 Budget Progress Update. AD updated the Authority on the status of the FY 21 Budget submission, AD stated that the budget request has progressed through City & County review and is set to be approved at the end of this month.
  2. Fuel Point Consolidation Project. Consider for Approval New or Refurbished Av Gas 100LL Fuel Tank Purchase Proposals. Staff provided 3 bid offers (see attached) and recommended L & T, Inc., of Lyons Ga. in the amount of \$67,386.68. Mr. Brett Lavender motioned to approve project proposal of L & T Inc., as recommended. Cmr. James Dutton seconded. The motion was approved (8-0).

3. CARES Act \$30,000 Grant Application. AD reported that all requested documents & applications were submitted and are awaiting transmission of the contract for signatures.
4. AIP-33 Safety Improvement Project at existing 6A2, is complete. We are still awaiting our flight check on the PAPI lights from FAA.
5. Consider for Approval Professional Liability Insurance Renewal with Millennium Insurance in the amount of \$2,070,00. Mr. Brett Lavender motioned to approve the renewal submission by Millennium Insurance as presented (see attached). Mr. Steve Wages seconded. The motion was approved (7-0).
6. Monthly Operations & Financial Report. AD provided overall monthly statistical report on operations, expenditures & revenues generated at 6A2 for month ending 31 May, 2020.

**c. Legal Issues Update - Ms. Stephanie Windham (Airport Authority Legal Counsel):**

Ms. Windham reported on the status of the AIP-34 GDOT contract to move GA. Power / GA. Transmission power lines. Authority Legal Counsel in consultation with County & City Legal made comments and returned the draft contract to GDOT for changes / review.

**VI. New Business:** None

**VII. Authority Board Member Comments:** None.

**VIII. Next Airport Authority Board Meeting:** **13 July, 2020**  
**6PM**  
**One Griffin Center**

**IX. Adjournment:** At 7:03 PM, the Chair called for a motion to adjourn. Cmr. Tinsley motioned to adjourn. Cmr. Miller seconded. The motion was unanimously approved, (7-0).

Respectfully Submitted:

Cmr. David Brock  
Secretary / Treasurer,  
Griffin-Spalding Airport Authority

Cc:  
Griffin-Spalding Airport Authority  
Kenny Smith, City Manager  
William Wilson, County Manager