

Griffin-Spalding County Airport Authority

1035 South Hill Street Griffin, GA 30224

www.cityofgriffin.com

Telephone (770) 227-2928 Fax (770) 229-2346

Minutes of **Airport Authority Meeting** 14 December, 2020 6:00PM

Attendees: Dr. Randall Peters(C) Mr. Louis Thacker

Cmr. Bart Miller Mr. Steven Wages Mr. Dennis Noll Cmr. Truman Tinsley

- No Report At This Time

h. Policies & Procedures – No Report At This Time

Also in Attendance:

Ms. Stephanie Windham (Authority Legal Counsel) Bob Stapleton (NGSA Project Manager)

Mr. William Wilson (County Manager) Mr. Robert Mohl (Airport Director)

- I. **Call to Order:** At 6:00 PM, with a quorum present, the Chairman, called the meeting to order.
- II. Adopt Minutes: Cmr. Truman Tinsley motioned to accept the minutes of the Regular Authority Meeting (held on the 09th of November). Mr. Steve Wages seconded. The minutes were approved (6-0).
- III. Audience Comments: None

IV. **Report of Committees:**

a. Budget & Finance – No Report At This Time e. Legal & Insurance – No Report At This Time **f. Property & Assets** – No Report At This Time

g. Tenant Issues

- No Report At This Time b. Personnel
- c. Marketing - No Report At This Time
- d. Executive – No Report At This Time

V. **Old Business:**

a. Project Manager, Construction NGSA, Update – Bob Stapleton:

- 1. PM reviewed the work progress for the month ending 30 November 2020. Also presented, a summary on expenditures for the month of November 2020 (see attached) for requested approval for payment. Cmr. Truman Tinsley motioned to approve the expenditures as presented. Mr. Dennis Noll seconded. The motion was approved (6-0).
- 2. PM & AD briefed the Authority on the details of the Draft 5 Year CIP. It was entered into the new BlackCat Online System & transmitted to GDOT before the 30 November deadline.

b. Airport Director, Current Airport Issues, 6A2: – Robert Mohl

- AD provided a brief recap of the project regarding the replacement of the 4 thousand gallon Av-Gas 1. tank with a new 12 thousand gallon tank. AD states that he was informed that the tank has been constructed and its delivery is scheduled for the 17th of December.
- 2. AD's monthly operations & financial statistical report for month ending 30 November 2020 was deferred until the January 2021 meeting.

c. Legal Issues Update - Ms. Stephanie Windham (Airport Authority Legal Counsel):

1. Legal Counsel presented a "Relinquishment of Rights" & "Lease Assignment" documents transferring ownership of hangar 212 Barry Whatley Way from Mr. Rodney Rancifer to Mr. John T. Swygert (dba JTS Properties, LLC). Cmr. Tinsley motioned to approve the assignment as presented. Mr. Wages seconded. The motion was approved (6-0).

VI. New Business:

- **a.** Accept Resignation of Authority Board Member: Mr. Louis Thacker motioned to accept the resignation of Mr. Brett Lavender as requested (see resignation letter attached). Cmr. Truman Tinsley seconded. The motion was accepted (6-0).
- **b.** For Approval Spalding County Sheriff's Dept. Request: Mr. Steve Wages motioned to approve the Sheriff Department's request to use the structure on Authority's acquired parcel AF-23, for use in the department's training effort. Mr. Dennis Noll seconded. The motion was approved (6-0).
- c. Nominations for GS-Authority Officer to serve for CY 2021:
 - 1. Chairman: Cmr. Truman Tinsley nominated <u>Dr. Randall Peters</u> to serve as the CY 2021 Authority Chair. Hearing no other nominations Cmr. Tinsley motioned to close nominations. Cmr. Bart Miller seconded. The motion to close nominations for Chairman was approved (6-0).
 - 2. Vice Chair: Cmr. Bart Miller nominated <u>Mr. Steve Wages</u> to serve as the CY 2021 Authority Vice Chair. Hearing no other nominations Cmr. Miller motioned to close nominations. Cmr. Truman Tinsley seconded. The motion to close nominations for Vice Chairman was approved (6-0).
 - 3. Sec / Tres: Cmr. Bart Miller nominated <u>Cmr. Truman Tinsley</u> to serve as the CY 2021 Authority Secretary / Treasurer. Hearing no other nominations Cmr. Miller motioned to close nominations. Mr. Steve Wages seconded. The motion to close nominations for Secretary / Treasurer was approved (6-0).

VII. Authority Board Member Comments: None

VIII. Next Airport Authority Board Meeting:

11 January, 2020 6PM One Griffin Center

IX. Adjournment: At 6:57 PM, the Chair called for a motion to adjourn. Cmr. Bart Miller motioned to adjourn. Mr. Steve Wages seconded. The motion was unanimously approved, (6-0).

Respectfully Submitted:

Cmr. David Brock Secretary / Treasurer, Griffin-Spalding Airport Authority