

Griffin-Spalding County Airport Authority

1035 South Hill Street www.cityofgriffin.com Griffin, GA 30224 Telephone (770) 227-2928 Fax (770) 229-2346

Minutes of Airport Authority Marketing Committee Meeting

07 June, 2021 5:00PM

Attendees:

Mr. Blake Locke Mr. Steve Wages Mayor Doug Hollberg

Cmr. James Dutton Mr. Robert Mohl

I. Call to Order: At 5:06 PM, the meeting was opened.

II. Elect Committee Officers: By unanimous consent, Mr. Blake Locke was appointed Committee Chair & Mr. Steve Wages was appointed Committee Secretary.

III. Open Comments:

- 1. By unanimous consent the Committee agreed that a quorum would consist of 3 committee members.
- 2. By unanimous consent the Committee agreed that in lieu of by-laws (or unless Authority by-laws conflict) the committee would adhere to "Robert's Rules of Order" for its parliamentary operating procedures. For Clarification: The committee by-laws were adopted due to the fact the Authority was unable to produce a copy of its by-laws prior to the meeting. The by-laws were adopted to allow the committee to conduct business at this meeting. We need Legal Counsel to weigh in and let the committee know if the by-laws adopted conflict with the ones that were located by Mayor Hollberg. If there is a conflict, we will amend and rectify at the next meeting.
- **3.** By unanimous consent the Committee at the next regularly scheduled Authority meeting, it will present, as a recommendation to the GSAA, to join the National Business Aviation Association.
- **4.** By unanimous consent the Committee agreed that its meetings shall occur monthly, on the Monday prior to a regularly scheduled Airport Authority Meeting.
- **5.** Mr. Wages requested from the AD, clarification on FAA / GDOT position regarding lease agreement reversion clause. AD stated that he would forward research materials to the committee.

IV. New Business:

- 1. Marketing Presentation: postponed to next Committee Meeting.
- 2. Define Marketing Scope: Determine what 2 projects qualify to provide Matt for his internship requirements. The Committee recommends that (if it qualifies as an Internship Requirement) a Survey of 6A2 tenants should be conducted. The survey should include the following:
 - Determination of desire to move to new airport or receive simple buy-out?
 - Does your (hangar owner) current square footages suffice or do you desire an increase?
 - Do you store an aircraft or operate an aviation business? If business identify type.
 - The survey must be reviewed by the committee prior to issue.
 - The survey should be sent out from 6A2 mailing list with self-addressed stamped envelope. AD stated that these items are available and the survey could be mailed out as soon as it is approved.
 - The date of issuance should be on or before 30 June 2021 and a requested return date of 15 July 2021.

V. Next Airport Authority Committee Meeting: 05 July, 2021

5PM

Griffin-Spalding County Airport, 6A2

VI. Adjournment: At 6:15 PM, the meeting was adjourned.

Respectfully Submitted:

Mr. Steve Wages Marketing Committee Secretary, Griffin-Spalding Airport Authority

Cc