

Griffin-Spalding County Airport Authority

1035 South Hill Street www.cityofgriffin.com Griffin, GA 30224 Telephone (770) 227-2928 Fax (770) 229-2346

Minutes of Airport Authority Meeting

11 October, 2021 6:00PM

Attendees:

Dr. Randall Peters Mr. Steve Wages (V) Cmr. Truman Tinsley
Mayor Doug Hollberg Cmr. James Dutton Mr. Louis Thacker

Also in Attendance:

Ms. Stephanie Windham (Authority Legal Counsel)
Mr. Kris Erwin (Croy Engineering)
Mr. Bob Stapleton (NGSA Project Manager)
Mr. Robert Mohl (Airport Director)

- I. Call to Order: At 6:00 PM, with a quorum present, the Chairman, called the meeting to order.
- **II. Adopt Minutes: Mayor. Doug Hollberg** motioned to accept both the minutes of the Regular Authority Meeting held on the 13th of September. **Mr. Steve Wages** seconded the motion. The minutes were approved (6-0).

III. Report of Committees:

Budget & Finance – No Report At This Time e. Legal & Insurance No Report At This Time a. No Report At This Time No Report At This Time Personnel f. Property & Assets b. g. Tenant Issues Marketing No Report At This Time See Attached Report c. Executive No Report At This Time h. Policies & Procedures – No Report At This Time

IV. Old Business:

- a. Project Manager, Construction NGSA, Update Bob Stapleton:
 - 1. **Project Tracker & Expenditures:** PM reported on the work progress for the month ending 30 September 2021. PM presented a summary on expenditures (see attached) requesting approval for payment. **Mayor. Hollberg** motioned to approve the expenditures as presented. **Mr. Wages** seconded the motion. The motion was approved (6-0).
 - 2. AIP-34 & NGSA Engineering Update: Kris Erwin of Croy Engineering provided a presentation regarding the 5 Year Capital Improvement Program (CIP) for the NGSA Project (see attached). At the conclusion of the presentation, PM informed the Authority the 5 Yr. CIP will be published for their review. The updated version will be on the Authority's Agenda for the November meeting for their approval.

b. Airport Director, Current Airport Issues, 6A2: - Robert Mohl

- 1. AD informed the Authority that the GDOT check, for 6A2's allotment of \$13,000., of the CRRSAA Grant, had arrived and been deposited into the Airport's IBA account.
- 2. AD presented the Authority with the American Rescue Plan Act (ARPA) contract for approval. He informed the Board that upon their approval the contract would then go before the County BOC on the 20th and then it would go before the COG BOC on the 28th. At which time GDOT would transmit the docu-sign contract for signatures. 6A2's allocation is in the amount of \$32,000.
- 3. AD requested the Authority approve the surplusing of 3 pieces of equipment:
 - a. 1997 Ford Taurus (Crew Car).
 - b. 1990 CASE Tractor.
 - c. 10 Thousand Gallon Aviation Gasoline Tank.

Mayor Hollberg motioned to approve to surplus the equipment as requested. **Mr. Wages** seconded. The motion was approved (5-0).

- **4.** AD informed the Authority of the dates & locations of several "Meet & Greets" for the newly formed Association of Georgia General Aviation Airports (AGGAA), see attached.
- 5. AD provided statistical information regarding 6A2 operations for month ending 30 September 2021.

- c. Legal Issues Update Ms. Stephanie Windham (Airport Authority Legal Counsel):
 - Lease Assignment Request 149 SHW Ken Nesbitt to Brandon Rosier.
 Mayor Hollberg motioned to lift from the table the issue to approve the Lease Assignment Request of 149 SHW from Mr. Ken Nesbitt to Mr. Brandon Rosier. Mr. Wages seconded the motion. The motion was approved (5-0). A discussion of Mr. Rosier's intention for use of the hangar. AD reported that Mr. Rosier stated that, upon the purchase of an airplane he would store it in the hangar. Mayor Hollberg motioned to approve as requested. Mr. Wages seconded. The motion was approved (4-1).
- V. New Business: None
- **VI.** Authority Board Member Comments:
 - 1. Mayor Hollberg stated that he would be in S. Dakota and would miss the 08 November Authority Meeting.
- VII. Next Airport Authority Board Meeting: 08 November, 2021 6PM

One Griffin Center

VIII. Adjournment: At 7:20 PM, the Chair called for a motion to adjourn. **Mayor Hollberg** motioned to adjourn. **Mr. Wages** seconded the motion. The motion was unanimously approved, (5-0).

Respectfully Submitted:

Cmr. Truman Tinsley Secretary / Treasurer, Griffin-Spalding Airport Authority

Cc: Griffin-Spalding Airport Authority Ms. Jessica O'Conner, City Manager Dr. Steve Ledbetter, County Manager